



**AmeriCorps Member
Service Opportunity
Full-Time Position
1700 hours in 10 months**



United Way of Greater Toledo and Local Initiatives Support Corporation are seeking a full-time AmeriCorps member to serve as a Community Engagement Assistant. The candidate will ideally begin service on October 1, 2016 and serve a minimum of 1700 hours through the end of his/her term on July 31, 2017.

ORGANIZATION BACKGROUNDS

United Way of Greater Toledo is a collaboration of community volunteers, health and human-service providers and donors throughout Lucas, Wood and Ottawa counties who are committed to changing lives. We work together to solve issues no single donor, charity or government agency can address alone. Over the past several years, United Way convened stakeholders from throughout the region to identify areas of great community need and developed LIVE UNITED 2020 five year community wide goals. Strategies have been identified in the intertwined focus areas of Education, Income, and Health that we must collectively focus on to achieve these goals.

Local Initiatives Support Corporation (LISC) is dedicated to helping community residents transform distressed neighborhoods into healthy and sustainable communities of choice and opportunity — good places to work, do business and raise children. LISC combines corporate, government and philanthropic resources to help community-based organizations revitalize underserved neighborhoods. This strategy extends to the LISC AmeriCorps program where we support placing AmeriCorps Members with local non-profit partners. Members assist in efforts to revitalize underserved neighborhoods across America and create vibrant places for people to live, work, and play.

AMERICORPS MEMBER ACTIVITIES AND RESPONSIBILITIES

The member will assist the Hub Director in engaging residents in the Hub. This will be implemented using Harwood’s Community Conversation approach. The member will go into the Central City (Scott and Pickett neighborhoods) to collect input and garner support from residents. Utilizing the results from the most recent needs assessment and after receiving training the member will be responsible for:

- Engaging residents as volunteers in Hub activities;
- Canvassing identified neighborhoods that feed into Pickett and Scott schools to solicit resident input in the form of surveys and interviews;
- Inviting community members to listening sessions, focus groups, and community forums at the Pickett and Scott schools;
- Coordinating communications before, during, and after the listening sessions, focus groups, and community forums to identified stakeholders;
- Transcribing and reporting back on data collected from surveys, interviews, listening sessions, and focus groups;
- Utilize community level and school data to inform engagement strategies;
- Promoting activities and resources available through Pickett, Scott, and neighborhood partners.

CAREER DEVELOPMENT AND SERVICE REQUIREMENTS

Members perform day to day service in the Scott and Pickett communities and have an office space at the United Way of Greater Toledo. Members are expected to attend and participate in all LISC AmeriCorps sponsored activities including but not limited to:

MEMBER INITIALS & DATE: _____
LISC PD APPROVAL: **SMR Approved**
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- Attending a national leadership conference tentatively scheduled for March 2017.;
- Attending all locally sponsored monthly meetings;
- Participating in nationally sponsored webinars;
- Actively participating in at least two locally identified and team coordinated service projects (one for Dr. Martin Luther King, Jr. Day of Service and one for National AmeriCorps Week); and,
- Engaging in any other LISC events as determined by the local LISC office.

This is an AmeriCorps position. LISC and United Way of Greater Toledo will not allow the member to engage in activities that are considered prohibited under the terms of the grant while serving as a LISC AmeriCorps member.

DESIRED SKILLS

- Desire and ability to work with a diverse group of people, particularly those living in low-income distressed neighborhoods
- Ability to work independently and in a team environment
- Computer skills
- Good written and oral communication skills
- Ability to work a flexible schedule (some night and weekends may be required)

PROGRAM ELIGIBILITY REQUIREMENTS

To be eligible to participate as a LISC AmeriCorps member the candidate must meet all eligibility requirements to serve as a National Service participant including but not limited to:

- Be eligible to earn 100% of a full-time education award
- Be eligible to perform a term of national service
- Possess a high school degree, GED certificate or agree to achieve GED during the term of service
- Be at least 17 years of age (note there is no upper age limit)
- Have unexpired proof of status as a US citizen or possess permanent resident status and be able to provide documentation as determined by CNCS
- Be available to serve for a full 10 month period of time
- Be able to complete at least 1700 hours of service within the 10 months of service as well as serve the full term of the service

NATIONAL SERVICE CRIMINAL HISTORY SEARCH REQUIREMENT

If a candidate has a criminal record, it does not necessarily make a candidate ineligible for service. Only candidates who are subject to registry on the National Sex Offender Public Website or have been convicted of First Degree Murder may not participate as an AmeriCorps member. Only candidates being offered and then accepting the position must consent to a search of the National Sex Offender Public Website, a State Level Criminal History Search and an FBI search. Consent is provided via the LISC AmeriCorps application.

PROGRAM BENEFITS

Upon successful completion of the term of service, the member will be eligible for a \$5,775 education award to pay off existing, eligible student loans or return to school. The position pays a total stipend of \$15,000. The stipend is taxable and paid in 20 equal checks twice a month from LISC. Direct deposit is highly encouraged. A health care benefit is available for the participant only (dependents are not eligible). For members with children under the age of 13, there is a child care subsidy benefit available which is dependent on the participant meeting all eligibility requirements (This benefit is administered by a contracted provider via the Corporation for National and Community Service).

HOW TO APPLY:

Resumes should be sent to:
Libby Schoen

Director of Education
United Way of Greater Toledo
424 Jackson Street
Toledo, OH 43604
Libby.schoen@unitedwaytoledo.org

*We promote equal opportunity in selecting AmeriCorps members.
We are committed to diversity and inclusion in the selection process.*